

 Montenegro

Ministry of European Affairs

**VACANCY ANNOUNCEMENT**

The Ministry of European Affairs (MEA) of Montenegro, as the National Authority for the Interreg VI-A IPA Programme Croatia - Bosnia and Herzegovina - Montenegro 2021-2027, invites interested candidates to apply for the following position:

**Project Manager located in Podgorica**

*Qualifications and skills*

* University degree;
* Fluency in both written and spoken English and the official languages in Montenegro;
* Good communication, organizational and presentation skills;
* Advanced computer literacy (MS Office including Excel, PowerPoint, and Internet);
* Driving license (B category).

*Professional experience*

* At least 8 years of professional experience (compulsory);
* At least 4 years of experience in programme/project management (compulsory);
* Advanced knowledge of relevant national and EU legislation, including PRAG (compulsory);
* Experience in at least one EU or other donor funded project in the last 3 years (compulsory);
* Experience in project monitoring (asset);
* Experience with / in public administration (asset); and
* Knowledge about EU funded Programmes (asset).

**Application procedure**

Interested candidates have to submit following application documents:

* A curriculum vitae (CV) in Europass format (in English);
* A motivation letter in English;
* Photocopy of University degree.

**Interested candidates should send application documents by 2 September 2024 at 15.00 h (CET) to the following email address:** **veselin.scepanovic@mep.gov.me,** specifying in the Subject:*Project Manager in the Joint Secretariat – Branch office in Podgorica for the Interreg VI-A IPA Programme Croatia - Bosnia and Herzegovina - Montenegro 2021-2027*.

Only shortlisted candidates will be contacted for an interview.

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